



Outreach Training Institute: 2018 Professional Development Series Registration Form

How to Register & Make Payment:

Paying by Phone:

Submit registration form via fax, and a representative will contact you to obtain the payment via credit/debit card.

Paying by Mail:

Submit registration form to the appropriate address listed below with a money order made payable to Outreach Training Institute

117-11 Myrtle Ave
Richmond Hill, NY 11418

For a training in Queens

For questions, call Anthony Pereira
(718) 847-9233 Ext 2309
FAX (718) 849-9673

400 Crooked Hill Road
Brentwood, NY 11717

For a training on Long Island

For questions, call Lorraine Stewart
(631) 951-2613 Ext. 3150
FAX (631) 951-2776

Pricing

Registration Costs	Standard	Early Registration Discount*
1 Half Day (3 hours)	\$90.00	\$80.00
1 Full Day training (6 hours)	\$135.00	\$120.00
2 Full Day trainings (12 hours)	\$250.00	\$230.00
Clinical Supervision	\$340.00	\$310.00

Regarding Pricing

Outside Registrants ONLY:

Early registration applies for payment at 10 or more days before course (money order & form must be postmarked).
If you select two separate 3 hour trainings on the same day, the cost is \$90 per course; or \$80 per course for Early Registration
All payments are nonrefundable and can be made via phone with a credit card / debit card (except AMEX)

Outreach Staff ONLY:

Trainings are free for all Outreach Employees. You must receive an approval from your Supervisor prior to registration.

Registrant Information

Name (First and Last):	Organization:
Address:	
Email:	Phone:

Course Information

Please use an additional form if you are signing up for more than four courses.

Course Title:	Date(s) of Course:	Price
1)		
2)		
3)		
4)		

TOTAL AMOUNT DUE \$ _____

For more information, please visit opiny.org

If you have any questions, please don't hesitate to call the above phone numbers. We will call and confirm your registration upon receipt of your registration and payment.